

6.b. Master Admissions

Subject	Students	Effective From	Sep - 2011
Policy #	6.b.	Latest Revision	Dec - 2023
Title of The Policy	Master Admissions	Next Review	Dec - 2024
Responsible Entity	Colleges Councils, Admission and Registration Unit	Policy Pages	8
Definitions	<p>University: Al Ain University.</p> <p>Master's degree: graduate degree after bachelor's degree.</p> <p>Academic program: specialties offered by each college.</p> <p>Student ID: The student's official University number. It indicates the academic year and semester when the student joined the University. The last four digits indicate the student's unique serial number at AAU.</p> <p>Study plan: A group of compulsory and elective courses that a student has to successfully complete in order to obtain a degree in his/her major.</p>		
Purpose	Accepting students according to academic standards set by the Ministry of Education in the United Arab Emirates.		
Scope	This policy applies to all graduate programs at AAU (Master or Professional Diploma in Teaching).		
Statement	This policy defines the criteria for admitting students in graduate programs, according to the academic standards of the UAE Ministry of Education for each program. Thus, if these standards are achieved by the students, the "Admission and Registration Unit" will accept the applicant after ensuring that all the required documents are available and ensure the achievement of all the program's standards the student who wants to join.		
Procedures	<ul style="list-style-type: none"> • Applicants willing to enroll in the graduate program should review and submit the required document to the Admission and Registration Unit. • The admission unit reviews the submitted documents to ensure fulfilling the admission criterion for the related program. • After making sure of fulfilling the criteria for admission to the program, the applicant should fill the admission file accompanied with all the required documents and attested academic qualifications. • Handle the university admission file to admission staff. • Submit student file to the program director for any other requirements (such as interviews) prior to decision. • Determining the type of admission whether a direct admission to the program or conditional acceptance based on the program requirements. • After verifying that all data and documents are reviewed and available, the admission file is given a "request number". • The student will review the finance unit to pay fees for enrollment by using "request number". 		

	<ul style="list-style-type: none">• Confirming the enrollment of admitted students at the university after the acceptance of admission request and giving them an AAU ID number and study plan for the program they joined.
Recent Changes	admission criteria are updated as per recent CAA directions

Master Degree Admission Criteria

❖ Graduate's Degree Programs:

College	Programs	CR.H.
Pharmacy	Master of Science in Clinical Pharmacy	36
	Master of Science in Pharmaceutical Sciences	36
Law	Master in Private Law	33
	Master in Public Law	33
	Master in Criminal Sciences	33
Education, Humanities and Social Sciences	Master of Education in Curricula and Methods of Teaching Arabic Language	33
	Master of Education in Curricula and Methods of Teaching Islamic Language	33
	Professional Diploma in Teaching	24
Business	Master of Business Administration	33
	- General	
	- Accounting	
	- Finance & Banking	
	- Marketing	
	- Human Resource Management	
	- Management Information Systems	
	- Healthcare Management	
- Project Management		

❖ [Master of Science in Clinical Pharmacy Admission](#)

[Requirements](#)

✓ General Conditions

- A Bachelor degree in Pharmacy or its equivalent approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4) point scale, or its equivalent on the Bachelor level.
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
1400	550	6

* Students who have completed undergraduate education in an English-medium institution might be allowed admission into a graduate program without demonstrating TOEFL score of 550 (or equivalent). This exemption can be applicable only to those students who undertook all their schooling (K-12) plus a Bachelor's degree in English in a reference English speaking country (e.g. UK, USA, Australia, New Zealand).

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ Conditional Admission

- If in possession of one of the following certificates (IELTS 5.5, PBT 530, iBT 71 or CBT 197, EmSAT 1250) or equivalent, provided that: At the end of the first semester of the program, the student will achieve at least a mark (EmSAT 1400), TOEFL 550 or (IELTS 6) or equivalent exams.

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, and meets the English language condition, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, and meets the English language condition, he should:

- Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieve at least (3 out of 4) or equivalent in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ Master of Science in Pharmaceutical Sciences Admission Requirements

✓ General Conditions

- A Bachelor's degree in Pharmacy (BPharm or BSc) from a University/Institute recognized by UAE with a minimum GPA of (3 out of 4-point scale).
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
1400	550	6
* Students who have completed undergraduate education in an English-medium institution might be allowed admission into a graduate program without demonstrating TOEFL score of 550 (or equivalent). This exemption can be applicable only to those students who undertook all their schooling (K-12) plus a Bachelor's degree in English in a reference English speaking country (e.g. UK, USA, Australia, New Zealand).		

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ Conditional Admission

- If in possession of one of the following certificates (IELTS 5.5, PBT 530, iBT 71 or CBT 197, EmSAT 1250) or equivalent, provided that: At the end of the first semester of the program, the student will achieve at least a mark (EmSAT 1400), TOEFL 550 or (IELTS 6) or equivalent exams.

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, and meets the English language condition, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, and meets the English language condition, he should:

- Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieve at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ Master of Private Law Admission Requirements

✓ General Conditions:

- A Bachelor degree of law or its equivalent approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4), or its equivalent on the Bachelor level.
- The applicant is required to sit for an interview to be held by committee chaired by the program director.
- Obtain Arabic language proficiency certificate (EMSAT) with a score not less than (1250).
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ **Conditional Admission**

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieve at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ **Master of Public Law Admission Requirements**

✓ **General Conditions:**

- A Bachelor degree of law or its equivalent approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4), or its equivalent on the Bachelor level.
- The applicant is required to sit for an interview to be held by committee chaired by the program director.
- Obtain Arabic language proficiency certificate (EMSAT) with a score not less than (1250).
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ **Conditional Admission**

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieve at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ **Master of Criminal Science Admission Requirements**

✓ **General Requirements**

- A Bachelor degree of law or its equivalent approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4), or its equivalent on the Bachelor level.
- May accept students with a bachelor of Police Science and criminal justice in the master's program in criminal science, provided the student should have studied at least 65% of the area of law and courses related to the criminal.
- A Bachelor's degree in any discipline or area of study (1) After taking 6 remedial courses in Law (over 2 semesters), and (2) Subject to meeting other admissions requirements.

- The applicant is required to sit for an interview to be held by committee chaired by the program director.
- Obtain Arabic language proficiency certificate (EMSAT) with a score not less than (1250).
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ **Conditional Admission:**

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieve at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ **Master of Education in Arabic Language Curricula and Instruction**

✓ **General Requirements**

- Bachelor degree in Arabic Language Education degree or Arabic Language and Islamic Studies Teacher Education degree, or Arabic Language degree approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4).

- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- Obtain Arabic Language Proficiency certificate (EmSAT) with a score not less than (1250).
- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ **Conditional Admission:**

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, he should:

- Registers in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieves at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ **Master of Education in Islamic Education Curricula and Instruction**

✓ **General Requirements**

- Bachelor degree in Islamic Teacher Education degree or Arabic Language and Islamic Studies Teacher Education degree or Islamic Education approved by the UAE Ministry of Education with a minimum (GPA) of (3 out of 4).

- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- Obtain Arabic Language Proficiency certificate (EmSAT) with a score not less than (1250).
- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

✓ **Conditional Admission:**

If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, he should:

- Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
- Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.

If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, he should:

- Registers in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
- Achieves at least (3 out of 4) or equivalent, in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.

❖ **Professional Diploma in Teaching**

For Arabic taught curriculums

- To be admitted into the Professional Diploma in teaching program, the applicant must have:
- A Bachelor's degree or its equivalent approved by the UAE Ministry of Education, with a minimum (GPA) of (2 out of 4), or its equivalent on the Bachelor's level.
- Obtain an Arabic language proficiency certificate (EMSAT) with a score not less than (1250).
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
950	450	4.5

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad.

For English taught curriculums

- A Bachelor's degree or its equivalent approved by the UAE Ministry of Education, with a minimum (GPA) of (2 out of 4), or its equivalent on the Bachelor's level.
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
1400	550	6

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad

❖ **MBA Admission Requirements**

✓ **General Requirements**

- A Bachelor degree or its equivalent approved by the UAE Ministry of Education, with a minimum (GPA) of (3 out of 4), or its equivalent on the Bachelor level.
- The applicant is required to sit for an interview to be held by committee chaired by the program director.
- The applicant is required to present a statement of purpose.
- A valid English Language Proficiency Certificate in one of the below certificates or its equivalent, at least as the following:

EmSAT	TOEFL ITP	IELTS Academic
1400	550	6

- A certificate of equivalency is issued by the Ministry of Education in the UAE. In case the bachelor certificate is issued from abroad

✓ **Conditional Admission:**

- **If in possession of IELTS 5.5, PBT 530, iBT 71 or CBT 197, EmSAT 1250) or equivalent, provided that:**
 - ✓ Achieve at least EmSAT (1400) or (550 in TOEFL) or (6 in IELTS) by the end of the first semester of the master's program.
 - ✓ Register in no more than (6) credit hours in the first semester of enrollment.
 - ✓ Achieves a GPA of at least (3 of 4)
- **If a holder of a bachelor's degree with a GPA of (2.5 to 2.99 out of 4) or equivalent, and meets the English language condition, he should:**
 - ✓ Register in no more than (9) credit hours of courses studied for the graduate program during the conditional acceptance period.
 - ✓ Achieve at least (3 out of 4) or equivalent, in the first semester of study. Otherwise dismissed from the program.
- **If a holder of a bachelor's degree with a GPA of (2 to 2.49 out of 4) or equivalent, and meets the English language condition, he should:**
 - ✓ Register in no more than (9) credit hours as remedial preparation for the graduate program. These remedial courses are not for credit within the degree program.
 - ✓ Achieve at least (3 out of 4) or equivalent, in the first semester of study. in these 9 credit hours of remedial courses in order to progress to the graduate program or to be subject to dismissal.
- **Non-Business Administration Bachelor's graduates are accepted, provided that:**
 - ✓ The student studies a maximum of 4 remedial courses decided by the department.